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RTI MANUAL NICSI

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RTI MANUAL (Intranet)

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RTI Act, 2005

The Republic of India became the 48th Country in the World to enforce right of information as **“The Right to Information Act” w.e.f. 12.10.2005 in India**. This act empowers citizens of India to access the information available with the “Public Authority”. The basic aim of the act is to bring transparency & accountability in the working of “Public Authority” and thus containing the corruption. As per Section 2(h) of the Act, all the Central Public Sector Enterprises are Public Authority and hence NICSI being CPSE is obliged to provide the information sought by the citizen under this Act. (RTI Act is placed as appendix)

NICSI has complied the provision of Section 4(b) of the RTI Act, 2005 and the details information is as follows.

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ANNEXURE-I

OBLIGATIONS OF NICSI FOR PROACTIVE DISCLOSING of INFORMATION UNDER SEC.4(1)b OF RTI ACT

CHAPTER

PARTICULAR

- | | |
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- X STATEMENT ON MONTHLY REMUNERATION RECEIVED BY EACH OF OFFICERS AND EMPLOYEES INCLUDING SYSTEM OF COMPENSATION AS PROVIDED IN ITS REGULATIONS

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Pursuant to Section 4 (1)(b) of the Right to Information Act, 2005

Chapter I

PARTICULARS OF ORGANISATION, FUNCTIONS AND DUTIES

1. Particulars of organisation

- | | | |
|----|-------------------------------|---|
| a) | Date of incorporation | August 29 th , 1995 |
| b) | Mode of incorporation | Section 25 of Companies Act 1956 (Section 8 of Companies Act 2013) |
| c) | Name of of Public Authorities | National Informatics Centre Services Inc.(NICSI) |
| d) | Present status of the Company | Government of India Enterprise |
| e) | Share Capital | |
| | 1. Authorised | 20,000,000/ |
| | 2. Subscribed, issued & | 200,000 of |
| | | Rs 100/= each |
| | | paid-up |
| f) | Present Shareholding | |
| g) | Listing with Stock Exchanges | No |
| h) | Address of Registered Office | NICSI, Hall no. 2,3 of 6 th Floor, NBCCTower, 15 th Bhikaji Cama Place, New Delhi 110066 |
| i) | Address of Company's | 1. Email : nicsi-admn@nic.in
2. Website: www.nicsi.com |

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2.0 Business of NICSI

National Data Centre (NDC)

NICSI with the support of MeitY and NIC has established a Data Centre at Laxmi Nagar in 2008 and a National Data Centre (NDC) at Shastri Park, Delhi in 2011 & Bhubaneswar in 2018. NDC at Shastri Park/Bhubaneswar/Hyderabad/Pune have state-of-the-art Tier III facility and supports the country wide e-Governance initiatives by assisting various Government departments/PSUs/ State Government organizations through various services.

So far, more than 850 IT-projects for websites, data storages and application software have been hosted at NDC Shastri Park/ Bhubaneswar/ Hyderabad/ Pune/ Laxmi Nagar of various Government departments/PSUs/ State Government organizations through collocation/Cloud /shared/dedicated hosting services.

Data center services are provided and used across all segments of data center operations, ensuring the smooth functioning of an organization's IT infrastructure. Various teams or departments use these services to manage and support the data center environment. IT teams that use and provide data center services include the following:

IT operations. This group is responsible for day-to-day monitoring of the data center environment, including server maintenance, network management and systems administration.

Networking. This team manages an NDC networking equipment and network infrastructure, including routers, switches, firewalls and load balancers.

Applications. These IT professionals are responsible for deploying and maintaining enterprise applications, such as customer relationship management, enterprise resource planning and business intelligence.

Security. This group establishes and enforces access control policies, data center security monitoring and incident response procedures among other security and cyber security policies and procedures.

Storage. This team manages an NDC data storage infrastructure, including storage area networks, network-attached storage systems and backup systems.

Databases. These IT professionals maintain the database infrastructure, ensuring proper data management and availability.

Cloud. This group manages all cloud infrastructure, including public, private and hybrid clouds used for various apps and workloads.

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Development Centre

A new State of Art Development Centre has been made operational at Shastri Park, Delhi, and Laxmi Nagar in which the infrastructure with developing environment in terms of Desktops, Servers, System Software and internet connectivity has been established for several e-Governance project teams.

The Development centre has the facility as under:

- Seating capacity of 89 developers at Development Centre Laxmi Nagar, Delhi
- Seating capacity of 417 developers at Block-3, 2nd Floor, Shastri Park
- Seating capacity of 104 developers at Block-3, 3rd Floor, Shastri Park
- Seating capacity of 402 developers at Block-3, 5th Floor, Shastri Park
- Seating capacity of 502 developers at Block-1, 2nd Floor, Shastri Park
- Desktop system
- Workstation with internet connectivity
- Drinking water and Physical security
- Conference and Discussion Rooms with Video Conferencing facility
- Separate AHU for all cooling requirement.

E-Hospital

E-Hospital System developed is:

- A workflow based Application Software which addresses all the major functions of a Government hospital.
- To help small to large size hospitals to streamline patient care, hospital administration, ancillary services and clinical support activities.
- To provide an integrated solution for hospital and clinic needs, real time access to patient admission, patient records, ward-cabin-ICU management, patient treatment management and disposition, investigations, laboratory services, reports, finance and HR management etc.

NEXT GEN E-HOSPITAL

- The Next Gen E-hospital application is the hospital management information system (HMIS) for internal workflows and processes of hospitals. NextGen ehospital is a one-stop solution which helps in connecting patients, hospitals and doctors on a single digital platform. This application is the cloud based hospital management information systems for digitization of internal workflows and processes of hospitals.

E-OFFICE

- The eOffice product aims to support governance by ushering in more effective and transparent inter and intra-government processes. The vision of e-Office is to achieve a simplified, responsive, effective and transparent working of all government offices. The Open Architecture on which eOffice has been built, makes it a reusable framework and a standard reusable product amenable to replication across the governments, at the central, state and district levels. The product brings together the independent functions and systems under a single framework.

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iRAD

- iRAD, an initiative of MORTH India implemented by NICSI Meity is a road accident data collection platform from accident spot (by Police, Transport, Highways & Health Department) using mobile app, which can then be utilized for various purposes like finding the causes of road accidents and remedial measures to improve the road infrastructure, etc. iRAD is implemented in all 36 States/UTs.

NICSI Meity has also developed eDAR - an integrated portal as an extension of iRAD application specifically to facilitate the Claims procedure of Road Accidents. The eDetailed Accident Report (eDAR) is developed with the objective of early settlement of victim's claims (by Police, Motor Accidents Claims Tribunal, State Legal Service Authority, Insurance, and Courts) & to provide timely compensation to the victims of road accidents. The application also helps to curb the filing of false claims.

CEDA

CEDA provides world class Data Analytics services to Government in an efficient and secure manner through its repository of world class tools and technologies. As a part of its service offerings, it will help the departments

- To define their analytic needs
- Identify the data sets that are required to meet the analytic needs
- Determine access to the relevant data sources (both within as well as outside the government)
- Build the required data analytic solutions
- In sharing the data in a secured manner
- In integrating departmental data silos and deliver an integrated whole-of government analytics for an integrated policy formulation

In particular, CEDA will offer the following services to Government:

- Data Quality Assessment Services
- Custom-built Data Analytics Solutions
- Pre-Built Domain-specific Data Analytics Solutions
- Social Media Analytics Platform
- Self Service Analytics
- Analytics on Mobile

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Chapter II

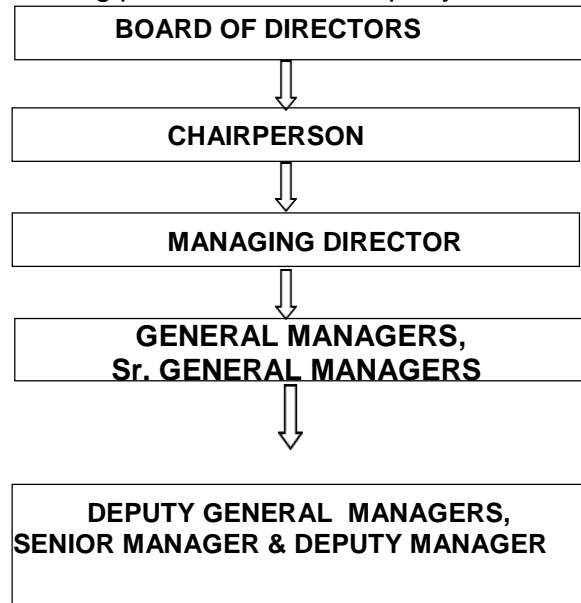
POWERS AND DUTIES OF OFFICERS AND EMPLOYEES

Powers and duties of officers and employees are as specified in Delegation of Power, work allocation in the Central & State Govt. Guidelines, Service rules etc. Also, complying with applicable provisions of statues, rules & regulations.

Chapter III

PROCEDURES FOLLOWED IN THE DECISION-MAKING PROCESS, INCLUDING CHANNELS OF SUPERVISION AND ACCOUNTABILITY

The decisions making process of the company follows the following channel



The overall management of the company is vested with the Board of Directors of the company. The board of directors of the company is the highest decision making body.

The day to day work is entrusted to the Senior General Managers by MD of the company. All the General Managers report to MD & all Deputy General Manager, Senior Manager, Manager and Deputy Manager reports to their respective Senior GMs/GMs.

Chapter IV

THE NORMS SET FOR DISCHARGE OF FUNCTIONS

1. The company has defined Delegation of Power, Service Rules etc. Also, complying with applicable provisions of statues including companies Act 2013.
2. Government Guidelines & Policies, Procedures
3. Delegation of Powers
4. Accounts Manual
5. Guidelines of Department of Public Enterprises
6. Guidelines of Chief Vigilance Commission **etc.**

THE RULES, REGULATIONS, INSTRUCTIONS, MANUALS AND RECORDS, HELD BY THE COMPANY OR UNDER ITS CONTROL OR USED BY ITS EMPLOYEES FOR DISCHARGE OF THEIR FUNCTIONS

1. Matters pertaining to company affairs such as

1. Memorandum of Association & Articles of Association.
2. Government Guidelines
3. President Directives issued from time to time

2. Matters pertaining to Finance & Accounts

1. Accounting policies.
2. Accounting standards.
3. Accounting Manual.
4. Delegation of Powers

3. Matters pertaining to Tender, Procurement, etc.

1. Contract/Tender Documents/Empanelment
2. Delegation of Powers.
3. GFR & Govt. Guidelines/Policies

4. HR/Administration/Service Related matters

1. Employees' (Conduct, Discipline and Appeal) Rules.
2. Leave Rules.
3. Medical Attendance and Treatment Rules.
4. Promotion as per NIC policy.
5. Rules pertaining to House Building Advance, Conveyance Advance, etc. as per NIC
6. Service Rules.
7. Personal files
8. Various internal policies

5. Human Resources Development & CSR, R&R (Community Development)

1. As per the provisions of the Companies Act,2013

6. Public relations, publicity

1. Advertisement guidelines as per Central Bureau Of Communication (earlier DAVP)

A STATEMENT OF THE CATEGORIES OF DOCUMENTS THAT ARE HELD BY THE COMPANY OR UNDER ITS CONTROL

Various categories of documents that are being held by the Company or under its control are given below:

1. Documents pertaining to incorporation

1. Memorandum of Association & Articles of Association

2. Documents pertaining to incorporation

1. Statutory Registers under the Companies Act, 1956/2013
2. Annual Reports.
3. Returns & Forms filed with the Government Authorities.

3. Documents pertaining to General Meetings

1. Notices and Minutes Book of General Meetings of the shareholders, etc.

4. Documents pertaining Accounts:

1. Books of Accounts
2. Statement of Annual Financial Results
3. Annual Report
4. Documents pertaining to payment of Income Tax, Tax Deducted at Sources, etc..
5. Vouchers, etc.

5. Documents pertaining to Contracts, Commercial etc.

1. Tender Documents
2. Tender Specifications & drawings for projects.
3. Approved drawings and documents.
4. Test & Pre Dispatch Inspection Reports

6. Documents pertaining to projects

1. Detailed Project Report/ Technical proposals of Projects
2. Documents relating to procurement on behalf of clients.

CONFIDENTIAL DOCUMENTS:

3. Cost Estimate.
4. Evaluation Reports

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5. Technical & Administrative approvals
6. Bids of the bidders

7. Documents pertaining to establishment matter

1. Annual Performance Appraisal Reports of employees(Maintained at NIC)
2. Delegation of Powers
3. Service Rules

8. Documents pertaining to operation of Community Development and other welfare scheme

1. MOU with MeitY.

9. Documents pertaining to general administration

1. Land and other property related documents;

10. Advertising guidelines

Through Central Bureau Of Communication (earlier DAVP)

11. Documents pertaining to legal matters -

1. Respondents written statements and other documents submitted to Hon'ble Courts, tribunals, etc.
2. Orders of Hon'ble courts; etc.

12. Agreements

1. Agreement with Clients

13. Licences

Not Applicable

Chapter VII

THE PARTICULARS OF ANY EXISTING ARRANGEMENT FOR CONSULTATION WITH, OR REPRESENTATION BY, THE MEMBERS OF THE PUBLIC IN RELATION TO THE FORMULATION OF POLICY OR IMPLEMENTATION THEREOF

Not Applicable

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Chapter VIII

A STATEMENT ON THE BOARDS, COUNCILS, COMMITTEES AND OTHER BODIES CONSISTING OF TWO OR MORE PERSONS CONSTITUTED AS ITS PART OR FOR THE PURPOSE OF ITS ADVICE, AND AS TO WHETHER MEETINGS OF THOSE BOARDS, COUNCILS, COMMITTEES AND OTHER BODIES ARE OPEN TO THE PUBLIC, OR THE MINUTES OF SUCH MEETINGS ARE ACCESSIBLE TO THE PUBLIC

Board of Directors:

Sr.No	Name	Office Address	Phone Number	E-mail ID
1.	Shri Bhuvnesh Kumar IAS, Additional Secretary, MeitY & Chairperson NICSI	Ministry of Electronics & Information Technology, Electronics Niketan, 6, CGO Complex, New Delhi-110003	01124363114	bhuvnesh[dot]k[at]meity[dot]gov[dot]in
2.	Shri Rajesh Singh JS & FA MeitY	Ministry of Electronics & Information Technology, Electronics Niketan, 6, CGO Complex, New Delhi-110003	01124363097	faoffice[dot]deity[at]nic[dot]in
3.	Shri Sanket Bhondve Joint Secretary, MeitY	Ministry of Electronics & Information Technology, Electronics Niketan, 6, CGO Complex, New Delhi-110003	01124364751	js.digigov[at]gov[dot]in
4.	Shri S K Marwaha Scientist G and Group Coordinator	Ministry of Electronics & Information Technology, Electronics Niketan, 6, CGO Complex, New Delhi-110003	01124365940	smarwah[at]meity[dot]gov[dot]in
5.	Smt. Sunita Verma Scientist G and Group Coordinator	Ministry of Electronics & Information Technology, Electronics Niketan, 6, CGO Complex, New Delhi-110003	01124364810	sunita[at]meity[dot]gov[dot]in

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6.	Shri V T V Ramana DDG, NIC	National Informatics Centre, A-Block CGO Complex, Lodhi Road, New Delhi- 110003	01124305516	ramana[at]nic[dot]in
7.	Dr. Shubhag Chand, DDG DDG, , NIC	National Informatics Centre, A-Block CGO Complex, Lodhi Road, New Delhi- 110003	01123792252	shubhag[at]nic[dot]in
8.	Dr. Susheel Kumar, DDG NIC	National Informatics Centre, A-Block CGO Complex, Lodhi Road, New Delhi- 110003	01124305515	susheel[dot]kumar[at]nic[dot]in
9.	Ms. Jayanthi S.,DDG & ASIO, NIC Karnataka	Deputy Director General (Scientist-G), State Informatics Officer, Centre of Excellence for Blockchain Technology, Bengaluru	08022866492	s[dot]jayanthi[at]nic[dot]in
10.	Shri Pramod Kumar Singh DDG & SIO(Gujarat), NIC	Deputy Director General (Scientist-G), State Informatics Officer Gujarat	07923252946	pk[dot]singh[at]nic[dot]in
11.	Dr. Vinay Thakur Managing Director, NICS	National Informatics Centre Services Incorporated, Hall no. 2& 3, 6th Floor, NBCC Tower 15, Bhikaji Cama Place, New Delhi- 110066	01126105291	mdnicsi[at]nic[dot]in

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Chapter IX

A directory of its officers and employees;

Sl.No.	Name	Designation	Place of Posting	Email id	Phone Number
1	Dr. Vinay Thakur	Managing Director	Delhi	mdnicsi[AT]nic[DOT]in	01122900525
2	Shri Jitender Kumar	Sr. General Manager	Delhi	kundalji[AT]nic[DOT]in	01122900525
3	Shri. Gautam Khanikar	Sr. General Manager	Delhi	khanikar[DOT]g[AT]nic[DOT]in	01122900525
4	Shri Naveen Agrawal	Sr. General Manager	Delhi	srgm-na[AT]nicsi[DOT]nic[DOT]in	01122900525
5	Shri Manoj Kumar Kulshreshtha	Sr. General Manager	Delhi	mkk[AT]nic[DOT]in	01122900525
6	Shri Ram Krishan	Sr. General Manager	Delhi	ramkrishan[AT]nic[DOT]in	01122900525
7	Dr. Yoginder Talwar	Sr. General Manager	Delhi	talwar[AT]nic[DOT]in	01122900525
8	Md. Zia Ur Rehman Badar	Sr. General Manager	Delhi	mzr[DOT]badar[AT]nic[DOT]in	01122900525
9	Shri Bhupendra Kumar Sharma	General Manager	Delhi	bks[AT]nic[DOT]in	01122900525
10	Shri. Gyan Prakash Singh	General Manager	Delhi	gm[AT]nicsi[DOT]nic[DOT]in	01122900525
11	Ms. Sailabala Prusty	General Manager	Delhi	s[DOT]prusty[AT]nic[DOT]in	01122900525
12	Shri Rahul Sharma	General Manager	Delhi	rahul.sh[AT]nic[DOT]in	01122900525

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13	Shri Ramdutt Upadhay	General Manager	Delhi	upadhyay[DOT]rd[AT]nic[DOT]in	01122900525
14	Shri Neeraj Chawla	Deputy General Manager	Delhi	neerajc[AT]nic[DOT]in	01122900525
15	Shri Kumar Jyoti	Senior Manager	Delhi	kumar[DOT]jyoti[AT]nic[DOT]in	01122900525
16	Shri Mahesh Kumar	Deputy Manager	Delhi	maheshk[AT]nic[DOT]in	01122900525

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Outside Delhi Officers

Sl.No.	Name	Designation	Place of Posting	Email id	Phone Number
1.	Shri K.V. Rama Murty	Sr. General Manager	Bangalore	ramamurthy[DOT]kv[AT]nic[DOT]in	0802286310
2	Shri V. Sivaramakrishnan	Sr. General Manager	Chennai	siva[DOT]tn[AT]nic[DOT]in	04425672555
3	Shri Swadesh Kumar Srivastava	General Manager	Bhopal	swadesh[DOT]sh[AT]nic[DOT]in	07552554600
4	Shri Narendra Kumar	Deputy General Manager	Bihar	narendra[DOT]kumar[AT]nic[DOT]in	9431633014
5	Shri Sudhir Kumar Sharma	General Manager	Jammu	sudhir[DOT]sharma[AT]nic[DOT]in	01912546672
6	Shri A Maruthi Kumar	General Manager	Hyderabad Telangana	kumar[DOT]maruthi[AT]nic[DOT]in	04023221904
7	Shri. R. Rajasekaran	Senior Manager	Puducherry	raja[DOT]pon[AT]gov[DOT]in	9944758172
8	Ms. Manju Aggarwal	General Manager	Haryana	a[DOT]manju[AT]nic[DOT]in	01722700275
9	Shri Manu Mohan B	Deputy General Manager	Thiruvananthapuram	manu[AT]nic[DOT]in	04712725180
10.	Shri Naresh Chandra Agarwal	General Manager	Dehradun	naresh[AT]nic[DOT]in	01352713739
11.	Shri Sanjay Pandey	General Manager	Guwahati	sanjay[DOT]pandey[AT]nic[DOT]in	
12	Shri Ashutosh Kumar Nigam	Deputy General Manager	Lucknow	ashutosh[DOT]nigam[AT]nic[DOT]in	05222239087
13	Shri G D Kumbhar	Manager	Pune	gd[DOT]kumbhar[AT]nic[DOT]in	9096138063

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(X) STATEMENT ON MONTHLY REMUNERATION RECEIVED BY EACH OF OFFICERS AND EMPLOYEES INCLUDING SYSTEM OF COMPENSATION AS PROVIDED IN ITS REGULATIONS

Name	Designation	Gross Remuneration
Dr. Vinay Thakur	Managing Director	3,23,572
Shri Jitender Kumar	Sr. General Manager	345,725
Shri Manoj Kumar Kulshreshtha	Sr. General Manager	345,725
Shri. Gautam Khanikar	Sr. General Manager	335,813
Shri Naveen Agrawal	Sr. General Manager	335,813
Shri Ram Krishan	Sr. General Manager	316,874
Dr. Yoginder Talwar	Sr. General Manager	316,874
Md. Zia Ur Rehman Badar	Sr. General Manager	300,650
Shri Rahul Sharma	Sr. General Manager	316,874
Shri Bhupendra KumarSharma	General Manager	307,847
Shri. Gyan Prakash Singh	General Manager	307,847
Ms. Sailabala Prusty	General Manager	295,001

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Shri Ramdutt Upadhay	General Manager	293,762
Shri Neeraj Chawla	Deputy General Manager	236,162
Shri Kumar Jyoti	Senior Manager	140,740
Shri Mahesh Kumar	Deputy Manager	136,590
Shri V. Sivaramakrishnan	General Manager	318,647
Shri Swadesh KumarSrivastava	General Manager	306,416
Shri Narendra Kumar	Senior Manager	228,824
Shri Sudhir KumarSharma	General Manager	281,384
Shri A Maruthi Kumar	General Manager	283,778
Shri K.V. Rama Murty	General Manager	356,525
Shri. R. Rajasekaran	Senior Manager	188,312
Ms. Manju Aggarwal	General Manager	272,312
Shri Naresh ChandraAgarwal	General Manager	293,948
Shri Manu Mohan B	Deputy General Manager	229,808

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Shri Ashutosh Kumar Nigam Shri Sanjay Pandey	Deputy General Manager	270,152
Shri Sanjay Pandey	Deputy General Manager	272,660
Shri G D Kumbhar	Manager	162,906

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Chapter XI

BUDGET ALLOCATED TO EACH OF COMPANY AGENCY, INDICATING THE PARTICULARS OF ALL PLANS, PROPOSED EXPENDITURES AND REPORTS ON DISBURSEMENT MADE

NIL

Chapter XII

THE MANNER OF EXECUTION OF SUBSIDY PROGRAMMES, INCLUDING THE AMOUNTS ALLOCATED AND THE DETAILS OF BENEFICIARIES OF SUCH PROGRAMMES

Chapter XIII

PARTICULARS OF RECIPIENTS OF CONCESSIONS, PERMITS OR AUTHORISATIONS GRANTED BY THE COMPANY

NIL

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Chapter XIV

DETAILS IN RESPECT OF THE INFORMATION AVAILABLE OR HELD BY THE COMPANY, REDUCED IN AN ELECTRONIC FORM

1. Annual Reports

Chapter XV

THE PARTICULARS OF FACILITIES AVAILABLE TO CITIZENS FOR OBTAINING INFORMATION, INCLUDING THE WORKING HOURS OF A LIBRARY OR READING ROOM, IF MAINTAINED FOR PUBLIC USE

Interested people can visit this website for desired information. If the required information is not available in the website they can send email to PIO, NICSI at ; rti-nicsi@nic.in seeking the required information. If the required information is available and can be provided, the same will be provided within reasonable time.

Interested people can also send letters or e-mail to the Company seeking the desired (available) information.

Any citizen of India who desires to obtain any information under the Right to Information Act, 2005 (Act) may make a request preferably in the application format in writing or through electronic means to the Public Information Officer/Assistant Public Information Officer.

Application Fee

In accordance to directive given in the Gazette notification issued by Deptt. of Personnel & Training, Ministry of Personnel, Public Grievances and Pension, Govt. of India, vide no. 34012/8(s)/2005-Estt.(B) dated 16.09.2005, the application for obtaining Information under sub-section (1) of section 6 must be accompanied by prescribed application fee drawn in favour of account officer, payable at the local office where the application has been submitted. At present the application fee, which is subject to change from time to time, is as under:-

Application fee : Rs 10/-

Mode of payment : By cash against proper receipt or by demand draft/banker's cheque/ Indian Postal Order

Persons who belong to BPL category are not required to pay any fee provided necessary documents are produced in support of their claim.

Additional fee

In case it is decided to provide the information, the Requester shall be informed of the additional fees, if any, required to be deposited by him/her for the information sought and information shall be furnished after the deposit of the fee by the Requester, as per the Act.

In accordance with directives given in the above mentioned Gazette notification dated 16/09/2005, for providing the information under sub-section 7, of the Act an additional

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fee shall be charged. At present, the applicable rates, which are subject to change from time to time, are given as under:-

a	For each page (in A-4 or A-3 size paper)	Rs. 2/- per page
b	For a copy in larger size paper	Actual charge / cost price
c	For samples or models	Actual cost or price
d	For inspection of records	No fee for the first hour; and a fee of Rs. 5/- for each subsequent hour (or fraction thereof)

Further, for providing the information under sub-section (5) of section of the Act, the fee shall be charged at the following rates:-

a	For information provided in diskette or floppy	Rs. 50/- via electronic medium
b	For information provided in printed form	At the price fixed for such publication or Rs. 2/- per page of photocopy for extracts from the publication

The mode of payment of above mentioned additional fees shall be the same as application fee.

Appeal

In case the Requester who does not receive a decision within the time specified in sub-section (1) of clause (a) of sub-section (3) of section 7 of the Act or is aggrieved by decision of the Public Information Officer, as the case may be, may within thirty days from the expiry of such period from the receipt of such a decision, prefer an appeal to the Appellate Authority for redressal of the grievance.

Library Facility for general public

Library Facility not available.

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Chapter XV

THE NAMES, DESIGNATION AND OTHER PARTICULARS OF AA/ PUBLIC INFORMATION OFFICERS (Present)

Appellate Authority

Name: Shri Manoj Kumar Kulshreshth

Designation: Sr. General Manager

Full Address: NICSI, Hall No.2 & 3 , 6th Floor, NBCC Tower, Bhikaji Cama Place, New Delhi, 110066

E-Mail ID: mkk@nic.in

Public Information Officer

Name: Shri Ram Krishan

Designation: Senior General Manager

Full Address: NICSI, Hall No.2 & 3 , 6th Floor, NBCC Tower, Bhikaji Cama Place, New Delhi, 110066

E-Mail ID: rti-nicsi@nic.in

Chapter XVI

LIST OF ITEMS EXEMPTED FOR DISCLOUSER (CONFIDENTIAL)

1. Cost Estimate
2. Technical & Administrative Approvals
3. Bids / Tender documents of third party/ Evaluation Reports
4. Board and General meeting Agenda, Minutes & other strategic documents.
5. Vigilance Investigation Report
6. Future Plans & Strategies

Chapter A

TRAINING & DEVELOPMENT

To implement RTI in true spirit NICSI has organised sensitize program/workshop on the RTI Act.

Chapter B

ANNUAL REPORT(RTI)

NICSI published annual report on RTI on the website.

*****END*****